

# **Cold Ashby Parish Council**

**An ordinary general meeting of the Parish Council will be held on Wednesday October 1<sup>st</sup>, 2025, in the Playing Field Pavilion at 7.30p.m.**

**Councillors are summoned to attend this meeting of the Parish Council.  
Members of the public and press are invited to attend.**

## **Agenda**

**Present:** to record the presence of Cold Ashby Parish Councillors, Officers, members of external authorities and others in official attendance at the meeting.

**Interests:** Members' attention is drawn to the need to disclose pecuniary interests not already registered before any relevant agenda item.

**25.10.01 – Apologies:** Councillor Bailey

**25.10.02 - Minutes:** to approve minutes of the General Meeting of the Council held on Wednesday September 3<sup>rd</sup>, 2025 (attached).

**25.10.03 - Matters arising:** to note for information only any relevant matter arising from the approved minutes.

**25.10.04 - Open forum:** to receive and discuss matters raised by members of the public present at the meeting. *N.B. the Council can only respond to comments and queries when they can be dealt with through a statement of fact or clarification. The Public Forum should not be used for debate; where debate or a decision is required, it should be under an item that has been included in the published agenda.*

**25.10.05 – Accounts:**

- Members are asked to approve the attached accounts for August 2025 and authorise the payments contained in them. Details of payments and the new balance are included at Annex A.
- The forecast budget report for 2025-26 is also included at Annex B.
- Banking arrangements.

**25.10.06 – Budget/Precept Planning**

**25.10.07 – Planning matters:** none

**25.10.08 – Cemetery:** Clerk to update on need to review regulations, register and procedures (*see forwarded email including resources from recent Cemetery Management training*).

**25.10.09 - Defibrillator** (*see forwarded emails from Councillor Bailey*).

**25.10.10 – Scramblers, Bridle Lane and fly tipping J1 A14:** (*Councillor Ware to update, see forwarded emails*).

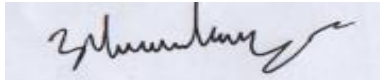
**25.09.11 - WNC Parish Conference** (*see emails*).

**25.10.12 – CCTV at the Black Horse.** Clerk to update.

**25.10.13 - Immediate Justice programme from the Office of Police, Fire and Crime Commissioner Danielle Stone** (*see attached*).

**25.10.14 - Post:** to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda.

**Date of next meeting: Ordinary General Meeting Wednesday November 5<sup>th</sup>, 2025, in the Playing Field Pavilion at 7.30p.m.**

A handwritten signature in black ink, appearing to read 'Jonathan Ward-Langman', is written on a light blue rectangular background.

Jonathan Ward-Langman September 25<sup>th</sup>, 2025

September 2025								
Date	Account	Category	Desc	Credit/ Debit	£	VAT	Total	Notes
28/08/25	Main	Opening Balance				£0.00	£11,822.67	
28/07/25	Savings	Opening Balance				£0.00	£9,907.64	
29/08/25	Savings	Interest	Interest	Credit	£8.27	£0.00	£8.27	
05/09/25	Main	Clerk's salary & PAYE	Clerk's Salary July-Sept 2025 incl. & backpay	Debit	£809.20	£0.00	£809.20	
05/09/25	Main	Clerk's salary & PAYE	PAYE. July-Sept 2025 incl. & backpay	Debit	£202.40	£0.00	£202.40	
05/09/25	Main	Payroll	DCK invoice 26004	Debit	£30.00	£6.00	£36.00	
05/09/25	Main	Streetlights	Npower IN13830720 (Jan-Mar 2025)	Debit	£257.37	£12.87	£270.24	
05/09/25	Main	Streetlights	Npower IN13830785 (Apr-Jun 2025)	Debit	£164.87	£8.24	£173.11	
17/09/25	Main	Website & email accounts	IONOS (DD)	Debit	£3.00	£0.60	£3.60	
	Main	Total					£1,494.55	
	Savings	Total					£0.00	
	Income (Main)	Total					£0.00	
	Income (Reserve)	Total					£8.27	
Above payments authorised:								
	Clerk							
	Councillor			Main Account			£10,328.12	
	Councillor			Savings account			£9,915.91	
				Month Balance			£20,244.03	
	Date:	September 25th 2025						

Annex A: BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING September 25th, 2025							
Name of smaller authority:		Cold Ashby Parish Council					
County area (local councils and parish meetings only):		West Northamptonshire					
Financial year ending 31 March 2026							
Prepared by (Name and Role):		Jonathan Ward-Langman Clerk/ RFO					
Date:		25/09/2025					
						£	£
Balance per bank statements as at 25/09/2025							
Business Current Account 1045		account 1				£10,328.12	
Business Reserve Account 2605		account 2				£9,915.91	
		account 3					
Petty cash float (if applicable)							£0.00
Less: any unpresented cheques as at 31/07/2025 (enter these as negative numbers)							£0.00
Net balances as at 25/09/2025							£20,244.03

Annex A: Invoices for approval Cold Ashby Parish Council October 1 <sup>st</sup> , 2025							
Date	Account	Category	Description	Credit/Debit	£	VAT	Total
16/09/2025	Main	Insurance	AJG Community Schemes	Debit	£2,609.23	£0.00	£2,609.23
29/07/2025	Main	Website & email accounts	IONOS (DD, claimed)	Debit	£3.00	£0.60	£3.60
19/09/2025	Main	Training	Cemetery compliance course	Debit	£88.00	£17.60	£105.60
20/08/2025	Main	Audit	NCALC Internal Audit service	Debit	£281.00	£56.20	£337.20
Above payments authorised:							
	Clerk	Jonathan Ward-Langman					
	Councillor						
	Councillor						
	Date:						

Annex B Cold Ashby Parish Council Budget report 2025-26 (N.B. Payments net of VAT as this will be reclaimed)					
-	Actual to September 17 <sup>th</sup> 2025	Full year forecast 2024-25	Budget 2025-26	Variance (budget vs forecast)	Notes
OPENING BALANCE MAIN	£9,687.21				
OPENING BALANCE RESERVE	£9,870.53				Incl. Interest 31/03/25
RECEIPTS					
Precept	£6,000.00	£12,000.00	£12,000.00	£0.00	
Cemetery charges	£494.00	£530.00	£400.00	£130.00	
S136 Grasscutting (NNC)	£199.88	£682.73	£650.00	£32.73	
Recharge CAPFA insurance	£0.00	£1,900.00	£1,900.00	£0.00	
Interest on reserve	£45.38	£140.00	£140.00	£0.00	
Other grants and payments	£0.00	£0.00	£0.00	£0.00	
VAT reclaim	£0.00	£0.00	£0.00	£0.00	
Transfer to reserve	£0.00	£0.00	£0.00	£0.00	
TOTAL	£6,739.26	£15,252.73	£15,090.00	£162.73	
PAYMENTS					
Clerk's salary & PAYE	£950.40	£3,933.60	£3,600.00	-£333.60	
Payroll	£90.00	£120.00	£60.00	-£60.00	
Office costs	£0.00	£0.00	£25.00	£25.00	
Stationery	£0.00	£0.00	£25.00	£25.00	
Insurance	£2,609.23	£2,609.23	£2,550.00	-£59.23	
NCALC/ACRE subscription	£269.85	£300.00	£290.00	-£10.00	
HMRC	£0.00	£0.00	£0.00	£0.00	
Grass cutting	£1,223.88	£3,088.68	£3,000.00	-£88.68	
Audit	£25.00	£306.00	£250.00	-£56.00	
Room hire	£142.50	£360.00	£360.00	£0.00	
Data protection	£47.00	£47.00	£50.00	£3.00	ICO fee
Training	£90.00	£90.00	£200.00	£110.00	
Website & email accounts	£82.94	£150.00	£150.00	£0.00	
Cemetery maintenance	£0.00	£0.00	£350.00	£350.00	
Consumables/IT	£0.00	£0.00	£50.00	£50.00	
Street Lights	£806.24	£1,460.87	£1,450.00	-£10.87	
Sundry	£334.00	£334.00	£0.00	-£334.00	Reimbursement overpaid cemetery charge
Water charges	£57.88	£100.00	£100.00	£0.00	
General maintenance	£0.00	£300.00	£300.00	£0.00	
S137	£0.00	£0.00	£0.00	£0.00	
Grants	£640.00	£1,000.00	£1,000.00	£0.00	
Small Works/lengthsman	£0.00	£0.00	£0.00	£0.00	
Bus subsidy	£0.00	£750.00	£750.00	£0.00	
Special projects	£0.00	£0.00	£500.00	£500.00	
Contested election	£0.00	£0.00	£0.00	£0.00	
Transfer to reserve	£0.00	£0.00	0	£0.00	

Total Variance				£110.62	
TOTAL PAYMENTS	£7,368.92	£14,949.38	£15,060.00	£110.62	
<u>TOTAL (Surplus/overspend)</u>				£273.35	Payments and receipts
F'CAST CLOSING BALANCE MAIN		£9,850.56			
F'CAST CLOSING BALANCE RESERVE		£10,010.53			